

# Confirm Your Housing Cost To-Do screens walkthrough WHE (B)

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The Confirm your Housing Costs To-do will be in your To-do list on your Universal Credit account

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Confirm your housing costs

## Changes to your housing costs

Has your rent changed?

- Yes  
 No

Have your eligible service charges changed?

- Yes  
 No

Select yes to say your rent and service charges (if you have them) have changed

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Confirm your housing costs

## Date of change

Did your Housing Costs change on 1 April 2024?

Check the letter from your landlord for the date of the change.

- Yes  
 No

You need to select yes to say your rent changed from 1 April 2024

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Confirm your housing costs

## Changes to your rent

You are currently charged \_\_\_\_\_ per week in rent.

The Universal Credit system will display the current rent and frequency held on your account

Your landlord should have written recently with details of changes to rent or eligible service charges.

Are you still charged weekly for your rent?

Yes  
 No

Select Yes

How much is your new rent per week?

Do not include any service charges or rent arrears.

£

Enter the weekly rent amount from your rent letter

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If you currently have Service Charges recorded on your Universal Credit Housing Costs you will be taken to the following screen:

Confirm your housing costs

## Changes to your service charges

You are currently charged \_\_\_\_\_ per week in eligible service charges.

The Universal Credit system will display the current service charges and frequency held on your account

Your landlord should have written recently with details of changes to rent or eligible service charges.

Are you still charged weekly for your service charges?

Yes  
 No

Select Yes

How much are your new eligible service charges per week?

Only include 'eligible' service charges. They will be listed separately on the letter from your landlord.

£

Enter the weekly eligible service charge amount from your rent letter

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Once you have answered these questions you will see a summary of your answers. If you have made any mistakes you can change your answers.

If you are happy with the information you have provided press confirm to complete the To-Do.